



Youth Volunteer Application Form

Thank you for your interest in volunteering with the Boys & Girls Clubs of Calgary!

Date: _____

Name: _____
First *Last*

Address: _____
Apartment/Unit # *Street*

_____ *City* *Province* *Postal Code*

Contact Information: _____
Phone (home) *Cell* *Email*

Are you under the age of 18? YES / NO

Please note – if you are 18 years of age please complete our standard volunteer application form

Emergency Contact: _____
Name *Phone Number* *Relationship*

What are your top 3 reasons for wanting to volunteer?

- 1- _____
- 2- _____
- 3- _____

Availability

What days of the week and time(s) of the day are you able to volunteer? (Circle all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Morning	Morning	Morning	Morning	
Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon
Evening	Evening	Evening	Evening	Evening	Evening

Commitment

- 3 - 6 months 6 – 12 months more than 12 months occasional



Volunteer Opportunities (please check the opportunities you are interested in)

- Community Clubs** Providing safe, vibrant places where children and youth (ages 3-17) can learn, have fun and develop a sense of personal belonging and achievement. Locations: Bowness, Falconridge, Pineridge, Thorncliffe, Penbrooke and Forest Lawn.
- Camp Adventure** Located on 64 acres, campers (ages 6-16) take part in activities such as rock climbing, hiking, canoeing, swimming, creating nature crafts, and campfires. Location: Kananaskis Country.
- Aboriginal Programs** A variety of cultural, social, educational and recreational programs for Calgary's Aboriginal children are offered at various community club locations.
- Fundraising & Special Events** Assisting with various community and fundraising events around the city.
- Administration** Assisting with mail outs, data base entries, and various clerical needs.

In the box below, please share some of your **interests, skills, talents and hobbies that you would like to incorporate into your volunteer role**. This will assist us in finding a volunteer opportunity that is right for you.

Please provide two references that we may contact with regards to your volunteer application.

1. _____ 2. _____
Name Phone No. Name Phone No.

I hereby authorize Boys & Girls Clubs of Calgary to solicit personal, professional and family references in connection with my application for the position of Volunteer. I also authorize the appointed references to provide information in connection with my application for the position of Volunteer with Boys & Girls Clubs of Calgary, and release them from liability in regard to same.

Signature *Date*



Boys & Girls Clubs
of Calgary

DECLARATION OF CONFIDENTIALITY

It is a matter of professional ethics, as well as the policy of Boys & Girls Clubs of Calgary, that the strictest confidence be maintained regarding client information (whether in written format, received verbally or through observation). Employees and/or volunteers of Boys & Girls Clubs of Calgary must not divulge information regarding a client without written consent from the client and/or guardian. The maintenance of confidentiality is a condition of employment/volunteering and a requirement for the participation in any activity involving clients. Violation of this oath of confidentiality may result in disciplinary action.

Volunteer Name (printed)

Volunteer Signature

Date

Witness Name (Printed)

Witness Signature

Date

Thank you for taking the time to complete this application.
If you have questions or would like additional information please feel free to contact:

Nicky Blackshaw - Volunteer Specialist
Boys & Girls Clubs of Calgary
(403) 520-1548 / nblackshaw@bgcc.ab.ca



Boys & Girls Clubs
of Calgary

VOLUNTEER RISK ACKNOWLEDGEMENT, RELEASE OF PERSONAL AND MEDICAL INFORMATION AND RELEASE, WAIVER OF CLAIM AND ASSUMPTION OF RISK

Our goal is to provide a safe experience for all volunteers taking part in programs offered by the Boys and Girls Clubs of Calgary. Our programs however, may include elements of risk and you, and/or, as the parent(s) or legal guardians of participant(s), will be required to complete, date and sign this Volunteer Risk Acknowledgement, Release of Personal and Medical Information, and, Release and Waiver of Claim and Assumption of Risk, before or at the time of volunteering in any Boys and Girls Clubs of Calgary program.

We believe in the informed consent of the participant(s) and/or legal guardian of the participant(s) to the identifiable and unforeseen risks that may occur during our programs.

Risks or dangers identifiable and unforeseen in the Programs at Boys and Girls Club include loss and/or damage of personal property. Injuries may occur when your child volunteers in activities such as sports programs, dances, bike riding, swimming, hiking. Inclement weather, plant allergies, insect bites and allergies, food allergies, are other possible risks. There are also risks inherent and unforeseen when traveling to and from a Program outing, which may include mishaps during transportation.

I have read and clearly understand that there are identifiable and unforeseen risks or dangers to the Club Programs at Boys and Girls Clubs of Calgary:

(Participant's signature or parent/legal guardian signature if participant is under 18 yrs.)

Signing up to volunteer is your acknowledgement and acceptance of the risks or dangers that may occur during the program and thereby you, and/or as the parent(s) or legal guardian(s) of volunteers are deemed to have accepted the risks or dangers of this program.

In consideration of my, and/or my child(ren) or charge's participation in this program, I agree and acknowledge that:

1. My child(ren) or charge(s) and/or I have met all of the prerequisites required for volunteering in Programs offered by Boys and Girls Clubs of Calgary.
2. I freely and voluntarily release and discharge Boys and Girls Clubs of Calgary, its employees, Directors, Officers, agents, instructors, volunteers, counsellors and camp leaders from all claims, demands, actions or causes of action for damages, property loss or personal injury except in the case of negligence as defined by law, on the part of Boys and Girls Clubs of Calgary, to me and/or my child(ren) or charge(s) howsoever caused which is in any way connected or related to participating as a volunteer in a program(s).
3. I waive any claim I may have against Boys and Girls Clubs of Calgary arising from my and/or my child(ren)'s or charge(s)' participation in the program and I will indemnify and save harmless Boys and Girls Clubs of Calgary, its agents, employees, Directors, Officers, instructors, volunteers, counsellors and camp leaders for any claim, except negligence as defined by law on the part of Boys and Girls Clubs of Calgary.

4. I agree that by signing this Risk Acknowledgement, Release of Personal and Medical Information, and Release, Waiver of Claim and Assumption of Risk as a parent or guardian of a participant who is under the age of 18 years, I acknowledge that there are risks and hazards inherent in the program to which I am willing to expose my child or charge and I will pay for any costs incurred by Boys and Girls Clubs of Calgary should a suit be launched on my child's or charge's behalf, except in the case of negligence as defined by law on the part of Boys and Girls Clubs of Calgary.

5. Boys and Girls Clubs of Calgary, including its agents, employees, volunteers, instructors, camp leaders and counsellors, may collect, use, retain and disclose my child(ren) and/or charge(s)' and my personal information where in its sole discretion, it deems necessary and reasonable for the purpose of a safe and caring experience for the participant. For example, disclosure of personal information to third parties may occur in the event of accident, sickness, counselling, program assessment, legal proceedings, an investigation, or the preparation of tax receipts. The retention period for this personal information is seven (7) years from the date of its collection. In the event of program evaluation, aggregate data and not personally identifiable information will be collected and disclosed.

6. Boys and Girls Clubs of Calgary may secure such medical advice and services as it, in its sole discretion, may deem necessary for my and/or my child's or charge(s)' health and safety and I shall be financially responsible for such advice and services that exceeds coverage by Alberta Health Care. I realize that a reasonable effort will be made to contact the primary contact person and/or emergency contact person if an emergency arises and if not available then as soon as is reasonably possible.

7. I HAVE CAREFULLY READ, UNDERSTAND, AND I AM FREELY SIGNING the Volunteer Risk Acknowledgement, Release of Personal and Medical Information and Release, Waiver of Claim and Assumption of Risk, and voluntarily accept and assume the risks or dangers inherent, identifiable and/or unforeseen while volunteering with the Boys and Girls Clubs of Calgary, including personal injury and property loss, except in the case of negligence as defined by law on the part of Boys and Girls Clubs of Calgary.

I give my informed consent to the terms and conditions of this document.

Participant(s) Full Name: _____
Signature of Parent/Legal Guardian (if under 18 years): _____
Witness or Staff Signature _____
Witness or Staff Name (print): _____
Dated at Calgary, Alberta: _____ / _____ / _____ Year Month Day

This information is protected under the Personal Information and Protection Act, SA 2003, c. p-6.5. You may contact the Privacy Officer @ 520-1520 for information about the collection, use, retention and disclosure of personal information. You have the right to access your personal information on file with us